

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: DECEMBER 18, 2019

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Ted Ritter, Tim Clark, Brian Cooper, Jim Swenson Marion Janssen town treasurer, Tom Martens, town clerk. There were also 8 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Tuesday, December 17, 2019 before 5:30 P.M.
5. **Discussion /Action Items:**
 - a. **Convene a Public Hearing for the purpose to hear comments concerning a request to change the zoning district designation for four parcels in the Barrington Pines Subdivision on Kelsey Court off Birchwood Drive from Multi-Family Residential to Downtown Business:** Mr. Christensen called the Public Hearing to order. Mr. Ritter noted that the notice had been properly published in the Vilas County News Review on December 4, 2019 & on December 11, 2019. Twenty-two letters had been sent out to property owners within 300 feet of the property. Mr. Ritter opened the floor to comments:
Tom Martens, 528 Hwy. 155: Mr. Martens asked if the property owners had any special reason or any special plans for making the re-zone request. Mr. Ritter said that they did not. Mr. Cooper added that the property owners did not have to specify a reason when applying.
Barb Sell, 8011 Birchwood Drive: Ms. Sell stated that she and her husband had purchased the property in the 1990's. At that time it had been zoned as residential/commercial.
Lillian Meyers, 8019 Birchwood Drive: Ms. Meyers stated that she and her husband had purchased one of the original five-acre parcels. She did not want businesses located adjacent to her home.
Tom Martens, 528 Hwy. 155: Mr. Martens stated that when the zoning ordinance had been drafted, the downtown business district had been set up to be 300 feet deep. The remainder of the property had been intended to be used for residential purposes. Since the applicants had no apparent reason for asking for the re-zone at this time, Mr. Martens didn't see any need to change the zoning.
Chuck Miller, 8040 Birchwood Drive: Mr. Miller stated that he lived across Birchwood from the road into Barrington Pines. He added that he did not want businesses to be located in the subdivision since it would add heavy truck traffic near his home.
Marion Janssen, 8122 Melody Drive East: Ms. Janssen noted that re-zone requests had been made on the property in the past. They had all been denied.
 - b. **Adjourn the Public Hearing:** Hearing no other comments, Mr. Christensen adjourned the public hearing at 6:47 P.M...
 - c. **Deliberate the Disposition of the Rezone Request:** Mr. Christensen asked for comments from the town board. Mr. Ritter, chairman of the zoning committee, noted that the committee had discussed the re-zone application and had unanimously approved a motion to recommend to the town board that the re-zone request be denied. Motion Ritter seconded Cooper that the application to re-zone a portion of Barrington Pines Subdivision dated October 26, 2019 be denied. By a voice vote: Yes – 5; No – 0. Motion carried unanimously.
 - d. **Monthly Fire Chief Report and Update:** Fire Chief Tim Gebhardt reported that there had been a total of 17 ambulance calls and seven fire calls last month. A total of \$7,801.18 had been received to the ambulance account while \$6,094 had been spent on manpower for the ambulance calls. Ms. Swenson asked if Chief Gebhardt could provide a yearly comparison for 2018 & 2019. Mr. Clark asked if both the fire department and the public works department could come up with a 10-year plan like what the golf course had done.

- e. **Payment of Bills:** Motion Cooper seconded Swenson that general account checks 26671`- 26680 be paid along with a bill to Dominion Voting \$463.00—voting machine software license and maintenance; and VISA \$1.375/52—clearview cabinet. By a voice vote: Yes – 5; No – 0. Motion carried unanimously
 - f. **Approve outstanding Bartender License Applications:** Mr. Martens reported that he had not received the application that he had been expecting. He asked if the board had made a decision on the application for Pamela Miller. No decision had been made.
 - g. **Final Review of the St. Germain Department of Public Works Employee Handbook:** Motion Christensen seconded Cooper to pay the three public works employees their remaining PTO time and overtime for 2019 at the end of the year. By a voice vote: Yes – 5; No – 0. Motion carried unanimously.
 - h. **Final Review of the St. Germain DPW Superintendent Position Description:** The employee handbook has been approved, but it has not finally been adopted. Mr. Christensen stated that the resolution is still with Attorney Steve Garbowicz.
 - i. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:** There was no business to be discussed in closed session.
 - j. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session:** No action.
6. **Adjourn:** Mr. Christensen adjourned the meeting at 8:23 P.M

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor